



Logistics & Trade Compliance

Liz Wellborn

Logistics & Trade Compliance Manager



GHSP Sample Routing Guide:

Service	GHSP Hart MI US	GHSP Grand Haven MI US
Small Pack 120Lbs/54KG (US Domestic Express)	FedEx Express	FedEx Express
Small Pack 395 lbs/180KG (International Express)	DHL	DHL
Less Than Truck Load (LTL) Shipments (US/Mexico)	Argus US	Argus US
Truck Load (TL) Shipments (US/Mexico)	Argus US	Argus US
International Shipments Air (greater than 180KG)	Geodis Outbound Air (US)	Geodis Outbound Air (US)
International Shipments Ocean (LCL/FCL)	Geodis Outbound Seafreight (US)	Geodis Outbound Seafreight (US)
Customs Brokerage US/MX Border	Dicex Warehouse	Dicex Warehouse
Customs Brokerage US Import/Export (Except Mexico)	Geodis Brokerage	Geodis Brokerage
Milk Runs US (schedule)	Teddy's	Teddy's



Sample Contact list

<u>Carrier</u>	<u>Contact Name</u>	<u>Telephone Number</u>	<u>Email Address</u>
Control Tower Group Email			ghspcontroltower.ff.us@geodis.com
Air Pre-Alert Group Address			ordimportair.ff.us@geodis.com
Ocean Pre-Alert Group Address			ordoceanimport.ff.us@geodis.com
Geodis Outbound Air (US) Escalation	Justyna Jarszak	224.265.7117	justyna.jarszak@geodis.com
Geodis Outbound Air (Shanghai)	Janet Wang	86 (21) 61932142	Janet.wang@geodis.com
Geodis Outbound Air (Shanghai) Escalation	Amy Wang	86 (21) 61932140	amy2.wang@geodis.com
Geodis Outbound Seafreight (US)	Deima Vysnia	847.437.7915	deima.vysnia@geodis.com
Geodis Outbound Seafreight (US) Escalation	Alina Katerinitch	224.265.7119	alina.katerinitch@geodis.com
Geodis Outbound Seafreight (Shanghai)	Valerie Zhang	86 (021) 61932221	valerie.zhang@geodis.com
Geodis Outbound Seafreight (Shanghai) Escalation	David Tao	86 (021) 61932099	David.tao@geodis.com
Geodis Seafreight (Mexico)	Alejandra Gonzalez	52 (81) 5980 1845	alejandra.gonzalez@geodis.com
Geodis Seafreight (Mexico) Escalation	Yanet Vivas	52 (81) 5980 1845	yanet.vivas@geodis.com
Geodis US Brokerage	Doreen Finnerty	847.437.7940	doreen.finnerty@geodis.com



Shipping International Small Package:

GHSP has changed our International small package carrier requirements (*less than 395lbs./180kg.*) to DHL Express. Please contact GHSP Logistics for account numbers and DHL set up. Cargo cannot be palletized

International Freight:

GHSP now uses GEODIS as their Freight Forwarder. Please schedule all International Ocean and Heavy Weight Air through Geodis. Please reference routing guide to contact Geodis representative.

- Please contact the Logistics Analyst – Travis Draper drapert@ghsp.com with questions.



Commercial/Performa Invoice:

Commercial Invoices are key to the International Trade Transaction, each commercial invoice must contain the following elements:

- ✓ Date of invoice and a unique invoice number
- ✓ Relevant purchase order or scheduling agreement
- ✓ Terms of sale (INCO Terms)
- ✓ Number of units and the value per piece (named Currency)
- ✓ Country of Origin and Harmonized tariff classification for each piece
- ✓ The value listed on the commercial invoice must match the purchase agreement.
- ✓ List separately any assist and/or additional cost used in manufacturing including: assist, packaging,(if not included in piece price) non reoccurring charges, selling commissions, royalties
- ✓ Invoices must be in English and pages numbered
- ✓ Gross and Net weight of the shipmen



Failure to follow these guidelines will result in a PTR

Multiple Invoices for one Shipment:

- Sending multiple invoices for one shipment is confusing to the Customs Broker and has caused delays.
- For Clearance GHSP is charged additional for multiple invoices for one shipment. If multiple invoices are submitted for one shipment; please compose a summary invoices that summarizes all invoices included in shipment.
- By completing a summary invoice; brokerage cost will be lower and it will eliminate confusion during the clearance process



Country of Origin Documentation:

- Each year we reach out to our suppliers to request Country of Origin documentation, it is imperative that we receive this documentation by the date listed on the request.
- Please return the requested documents as soon as the request is received
- If shipping a new item that you have not submitted the country of origin documents, please send the documents to: ghsptrade@jsjcorp.com
- When shipping to GHSP CN, the country of origin documentation must be completed for each shipment
- If you have questions or need assistance in completing documents, please contact Carolyn Lang langc@ghsp.com



CTPAT and Associated Security Programs:

GHSP is a Member of CTPAT (Customs & Trade Partnership Against Terrorism). Monitoring security within our supply chain is the responsibility of GHSP and our suppliers.

- It is our supplier's responsibility to complete the security profile that is sent to you each year on a timely basis
- If your company is a member of CTPAT or an associated security program, GHSP must register your membership number within our CTPAT profile
- The U.S. Government is conducting random audits of CTPAT member's suppliers, please make sure that your security profiles are completed accurately and that you are maintaining your security measures



INCO Terms & Tariff Numbers:

- Please list the negotiated INCO term on all shipment documentation, if there is a discrepancy between the PO issued and the negotiated term, please contact your buyer
- When using INCO please list the modifier “ *FOB Origin Port- DAP GHSP Dock*”
- Please list the Harmonized Tariff number on your Commercial invoice next to each item on the invoice, if you do not know the tariff number, please contact GHSP Trade Compliance
- Please email all documents to ghsptrade@jsjcorp.com prior to shipping an international shipment so that we can check accuracy and insure the shipment will not be held up in customs

Harmonized Tariff Schedule of the United States (2012) Annotated for Statistical Reporting Purposes						
Heading	Subheading	Article Description	Unit of Quantity	General	Special	Rates of Duty
7307 (cont.)		Tube or pipe fittings (for example, couplings, elbows, sleeves), of iron or steel (cont.)				
7307.91		Other: Not machined, not toolled and not otherwise processed after forging	kg	3.3%		Free (A, AU, BH, CA, CE, EL, EU, JO, MA, MX, OM, PE, SG)
7307.91.10		Of iron or nonalloy steel				
7307.91.30		Of alloy steel (except stainless steel)	kg	3.2%		Free (A, AU, BH, CA, CE, EL, EU, JO, MA, MX, OM, PE, SG)
		Other: With an inside diameter of less than 300 mm: Of iron or nonalloy steel	kg			
		Of alloy steel (except stainless steel)	kg			
		With an inside diameter of 360 mm or more: Of iron or nonalloy steel	kg			
		Of alloy steel (except stainless steel)	kg			
7307.92		Threaded elbows, bends and sleeves: Sieves (cowls), bands and sleeves:	kg	Free		Free (A, AU, BH, CA, CE, EL, EU, JO, MA, MX, OM, PE, SG)
7307.92.30		Of iron or nonalloy steel				
7307.92.90		Of alloy steel (except stainless steel)	kg	6.2%		Free (A, AU, BH, CA, CE, EL, EU, JO, MA, MX, OM, PE, SG)
		Other	kg			



GHSP Logistics & Trade Compliance Team:

***Our Logistics and Trade Compliance Team is always available to assist you.
Please contact the team for assistance:***

Travis Draper-Logistics Analyst

drapert@ghsp.com Tel: 616-414-6061

Carolyn Lang- Trade Compliance Coordinator

langc@ghsp.com Tel: 616-935-3086

- Trade Compliance Mailbox: ghsptrade@jsjcorp.com



Questions?